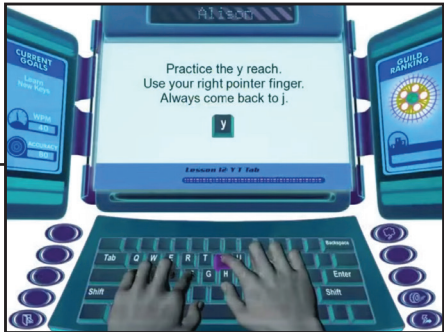


Lessons Scope and Sequence

LESSON CONTENT			
Diagnostic Pre-test			
Lesson A	Keyboarding awareness, lowercase alphabet		
Lesson B	Keyboarding awareness, numbers, capital letters (shift keys), punctuation		
Lesson 1	J F Space Bar	Assessment 4	
Lesson 2	U R	Lesson 16	M V
Lesson 3	K D	Lesson 17	, C
Assessment 1		Lesson 18	Quick-Blends and Quick-Words
Lesson 4	I E	Lesson 19	. X
Lesson 5	H G	Lesson 20	/ Z ?
Assessment 2		Assessment 5	
Lesson 6	L S Right Shift	Lesson 21	ctrl+C, ctrl+V, ctrl+S
Lesson 7	Quick-Blends and Quick-Words	Lesson 22	ctrl+X, ctrl+Z
Lesson 8	O W Left Shift	Lesson 23	: ' "
Lesson 9	; A Return/Enter	Lesson 24	6 7 ^ &
Assessment 3		Lesson 25	5 4 % \$
Lesson 10	P Q Backspace	Lesson 26	8 3 * #
Lesson 11	Quick-Blends and Quick-Words	Lesson 27	9 2 (@
Lesson 12	Y T Tab	Lesson 28	0 1) !
Lesson 13	Arrow Keys	Lesson 29	Numeric Keypad 4 5 6 7 8 9 Enter
Lesson 14	B N	Lesson 30	Numeric Keypad 1 2 3 0 . + - * /
Lesson 15	Quick-Blends and Quick-Words	Lesson 31	< > [] { }
		Lesson 32	- = _ +
		Assessment 6	
		Lesson 33	Passages
		Lesson 34	Original Writing